

Weekly Lesson Plans
 Teacher: Ky Baumgard
 Subject: Keyboarding
 Week of: 9/17 – 9/21

Date	Objectives	Activities	Assessment	Assignment
Monday	Improve keyboarding skill Improve speed and accuracy Strengthen reaches to third, home, and bottom rows Demonstrate proper keyboarding technique	Lesson 8 A-F Peers evaluate technique	Observe technique Pretest vs Posttest Peer evaluation	Lesson 8 G-I
Tuesday	Learn the B, U, and left shift key Demonstrate proper keyboarding technique	Lesson 9 A-E	Observe technique Pretest vs Posttest	Lesson 9 F-H All the Right Type
Wednesday	Learn the B, U, and left shift key Demonstrate proper keyboarding technique	Lesson 9 A-E	Observe technique Pretest vs Posttest	Lesson 9 F-H All the Right Type
Thursday	Learn the Q and slash key Demonstrate proper keyboarding technique	Lesson 10 A-E Peers evaluate technique	Observe technique Pretest vs Posttest Peer evaluation	Lesson 10 F-H
Friday	Learn the apostrophe and quotation marks keys Improve speed and accuracy Demonstrate proper keyboarding technique	Lesson 11 A-F	Observe technique Pretest vs Posttest	Lesson 11 G-I All the Right Type